ST ALBANS PARISH COUNCIL

Initial____

Minutes of the Meeting of the Parish Council 13 May 2020 — online meeting

Members Present	Members Present	Members Absent
		Cllr M Clipsham
Cllr R Ellis		Cllr S-M Rehman-Wall
Cllr D Gibbons		Cllr M Riddle
Cllr J King (Chairman)	Cllr M Thorpe	
Cllr F Lari		

Also present: one member of the public was logged into the online meeting.

In attendance: The Clerk

Abbreviations:

FBCP Friends of Bestwood Country Park

GBC Gedling Borough Council

NCC Nottinghamshire County Council

STARS St Albans Activity and Recreation Society

SAPC St. Albans Parish Council WAG Warren Action Group

SAPC20-44 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.

There were no declarations of intend to record the meeting. Chairman King welcomed the member of the public who confirmed they were able to follow the meeting using the "thumbs up" gesture on the software.

SAPC20-45 To receive apologies for absence.

There were none.

SAPC20-46 To receive questions and petitions from members of the public – for information only.

There were none.

SAPC20-47 To receive a report from the County and Borough Councillors Cllr Ellis reported that in the current crisis it had been Gedling Borough Council's priority to maintain vital local services and supporting the humanitarian effort. The Council had redeployed amongst others leisure centre staff and provided them with the necessary training to fulfil their new roles. They supported a "Super Foodbank" to ensure that anybody self-isolating or otherwise in need would be able to access the necessary supplies. The council were in the process of writing to residents -starting with the over-70ies. The council's efforts had been supported by local neighbourhood groups.

Car parks outside parks would re-open, but play areas would remain closed for the time being. Cllr gibbons added that he had been contacted by his local — council run- leisure centre to offer support. Some grant funds were still available to support businesses in the borough. A link to a funding newsletter published by GBC could be added to the council's Facebook page.

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SAPC20-48 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting. There were none.

SAPC20-49 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

There were none.

SAPC20-50 To receive nominations for the position of vice-chairman to the council and elect a vice chairman.

Cllrs Thorpe and Ellis nominated themselves. Their nominations were seconded by Cllr Lari for Cllr Thorpe and Cllr Gibbons for Cllr Ellis.

Resolved: Cllr Thorpe was elected vice-chairman with a majority of votes.

SAPC20-51 To receive minutes of previous St. Albans Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

Resolved: The Council resolved that the minutes of the meeting 25 February 2020 were a true record of that meeting and should be signed as such.

SAPC20-52 To consider a virtual meeting policy for approval.

Resolved: The council resolved to adopt the virtual meeting policy subject to altering the text to "Agenda's may not be published on notice boards." and amending the palace name.

SAPC20-53 To consider authorising the purchase of an annual subscription to ZOOM meetings.

Resolved: The Council resolved to purchase an annual licence for ZOOM software.

SAPC20-54 To note that a casual vacancy has been declared.

The Council noted the above vacancy.

SAPC20-55 FINANCE:

- a. To receive the Payments and Receipts report for March and April 2020.
- b. To receive bank reconciliations for March and April 2020.
- c. To approve a preliminary finance report to year end 2020
- d. To consider if any funds should be committed to earmarked reserves.
- e. To consider any additional items to be added to the printed payment schedule.
- f. To approve the payment schedule for April/May and agree to sign it.
- g. To review and approve the regular payments schedule, direct debits and standing orders

Resolved: The Council received and noted items a and b. It resolved to approve the preliminary finance report c. It resolved to commit funds to earmarked reserves as recommended in the clerk's report - d. In the absence of any additional items to be added to it, the Council approved the payments schedule for April and May 2020 - f.

44/2019/20

FINANCIAL STATEM			
PAYME	INT IN		May 2020
CASH POSITION BEFO	DRE ANY PAYMENTS A	ARE MADE	£
Unity Trust Bank Current		30/04/2020	75,379.21
Other			_
	Total		75,379.21
BILLS FOR PAYMENT	Not including salaries		
Payee Name	Transaction Detail	Budget Code	£ Total
Smart pension	March	Staff Costs	42.00
GiffGaff	April	Office expenses (consumables)	6.00
ZOOM	May-June	Office expenses (consumables)	14.39
Smart pension	April	Staff Costs	42.00
	Total	-	104.39

The Council resolved to approve the regular payments schedule, direct debits and standing orders.

SAPC20-56 To resolve to add Cllr Thorpe as a signatory to the council's accounts and as an internet banking user with permission to view/authorise.

Resolved: The Council resolved to add Cllr Thorpe as a signatory to the council's accounts and as an internet banking user with permission to view/authorise.

SAPC20-57 PLANNING

To consider the following planning applications:

• <u>2020/0379 | Proposed conversion of existing conservatory including rendering of existing walls</u> and new tiled pitched roof | 38 Jermyn Drive Bestwood NG5 9PN

The Council resolved to take a neutral stance.

SAPC20-58 To note recent legislation with regards to parish council meetings and consider whether or not to hold an annual meeting of the parish council.

The Council resolved to hold an annual meeting of the Parish council 27 May 2020 at 19.00, online.

SAPC20-59 To receive an update on the logo competition.

The Council received and noted a verbal update by Cllr Thorpe.

SAPC20-60 To consider a motto or photo competition for adults.

It was agreed that Cllr King would prepare details for a photo competition and bring these to the next meeting. (Cllr Gibbons left the meeting 20.21-20.22)

SAPC20-61 To consider commissioning a new website in order for the council's site to comply with recent legislation.

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Resolved: That the Council agree in principal to commission a new website. The clerk would obtain specific quotes and possibly some model websites to look at.

SAPC20-62 To receive an update on the defibrillator installation.

The council received and noted a verbal update from the Clerk. (Cllr Thorpe left the meeting 21.10-21.11)

SAPC20-63 To consider Coronavirus emergency action to be taken (Cllr Lari).

The Council asked Cllr Lari to present a report on his proposal to the next meeting.

SAPC20-64 To consider forthcoming meeting schedule for the 2020-21 municipal year.

Resolved: The Council resolved to approve the meetings schedule for the coming municipal year.

SAPC20-65 To consider insurance cover for 2020-2021 – to be tabled.

Resolved: The Council Resolved to take out insurance with CAS.

SAPC20-66 To note the correspondence received and previously circulated to members. The council noted the previously circulated correspondence.

SAPC20-67 To receive Items for Notification to be included on next meeting's agenda. (for information only).

• Report by Cllr Lari

SAPC20-68 To confirm date of next scheduled meeting.

The Council confirmed that the next meeting will be the Annual Meeting of the Parish Council 27 May 2020 in an online meeting.